Staff Information Request

(Updated July 2024)

The following information is being requested for the SNR website and the SNR database. Most of the information will be available to the public via the SNR website, unless stated otherwise. Some data fields are moderated by SNR staff to maintain uniformity throughout the database. If you have questions about your information, please contact Mark Mesarch (2-5904), Christine Steggs (2-8120), or Sarah Thorell (2-9873).

Name

Please provide any alternative name or form of your first name that you would like to be used on the SNR web site and in SNR database records

First Name	Last Name

Job Title and/or Role

List your job title. This can be more descriptive than the limited list used for Staff Rank.   You can also list university-wide representation. DO NOT include committee chair titles. This will be used in the main directory listing.

Job Title and/or Role

Vitae

Current Vitae can be posted on your webpage. Updated vitae can be added at any time of the year. Please send the vitae file to snrwebmaster@unl.edu

Previous Education

Please provide a list of your educational background. In the Institution you may include the city and/or country.

Degree	Major (w/ Specialization)	Institution	Year Awarded

"My Story"

A narrative story is to be written in the first person and present tense. This can include additional pictures or charts and graphs. Review the end of this document for tips, starter questions and examples of stories.

Affiliations

A list of groups that SNR has strong affiliations in Nebraska or University of Nebraska-Lincoln can be found at https://snr.unl.edu/aboutus/what/affiliations.aspx . Please provide a list of these groups that you work with. If you do not see a group that should be added, please provide the group's name and a website address, if possible.

Area of Interest

Please list your area of interests pertaining to your work with SNR. Think of this a "laundry list" of Items. It can have words/terminology that are pertinent to your discipline(s). Please limit each term/phrase to 150 characters.

Example

- Climate
- Remote sensing
- Leaf and optical properties
- Plant-water relations

Cell Phone Number

Please provide your cell phone for SNR records and as an emergency contact. This number will not be given out to the general public unless specified below.

Cell Phone Number *(Please include area code)*		☐ Display on SNR Website * **(**The default of is **No**. Check for **Yes**.)

Additional Phone numbers

Please provide additional phone numbers you would like to be reached at. These WILL be displayed on your profile page. List them in the order you would like them to be displayed

Phone number	Type (Office, lab, fax, 2nd Office, Ghost Office etc.)	Priority (1,2,3,and so on)

E-mail Address

Please provide your preferred email address to be displayed on the SNR directory (https://snr.unl.edu/aboutus/who/people/directory.aspx). Generally, this is your @unl.edu address but you may list another.

Primary E-mail Address		
Secondary E-mail Address		This is currently not being display but is used for department information.

Program Area

Select a SNR Program Area. These are for internal use in SNR and not generally used in public forums.

- Applied Climate and Spatial Science
- Applied Ecology
- Environmental Science

Awards

List major awards that you have won before coming to SNR.

Award Title	Who gives the Award	Date of Award	URL of Award, Institution who gave award and news story about award

Contact Preference

Please list your contact preference, such as phone, cell phone, email, open door policy, etc.

Office Hours

Please list your office hours for the current semester or your supervisor approved work hours. Please use M, T, W, R, F, S, U for days. Especially helpful if you are a teaching assistant.

Professional Organizations

Please list professional organizations that you are affiliated with, related to your work with SNR. List offices you have held and how long you have been affiliated to the organization.

Organization Name	URL (Web Address)	Positions Held	Date Position Held

Publications

Please list some of your publications below. The list given in the profile is not to be an exhaustive list of your publication but some items that are the most recent or are key publications of your work. Your Vitae can include your complete list.

If you have publications that you would like catalogued and distributed through Nebraska Maps and More (http://nebraskamaps.unl.edu/) please provide them with the citation and/or physical or digital copies. Working with Jacki Loomis (2-7550 or jloomis3@unl.edu) can help get your publications listed in the university's version of Digital Commons which allows the largest audience free access to your publications.

Full Citation	Downloadable Link (if available)	Publication Date

Websites

List websites that are related to your work with SNR. These can include lab, center, personal, research projects, etc. Websites) Links to your ResearchGate, Linked In or other communities are great to add here.

Site Title	Site URL (web address)	Description (optional)

Starter questions and tips for staff "My Story" web profile

Tips

Write it in first person.

Make it personable: Tell it like a story you would share with your child/friend/neighbor.

Write in present tense.

Keep it current. Include:

- Research you do (remember to include the what, where, when and why)
- Courses you teach (they no longer automatically update to your profile)
- Grants, including how much and from whom (this also no longer will automatically update)

- Any interests you're willing to share so potential students feel they've gotten to know a bit about who you are as a person

Provide pictures, charts or graphs to run with your My Story. Remember these should be high-resolution and in focus. If you need a photo cropped or toned, send it to Mark Mesarch at snrwebmaster@unl.edu. You can schedule a sitting with a professional photographer from University Communications.

Questions to get you started

- What is your title/position at UNL?
- What will you be doing here?
- What projects or research are you working on? What questions or issues drive your research and why might these be of interest to students?
- Why did you pursue your field of study?
- What most excites you about working at UNL?
- Provide a little of your history.

Optional:

- What do you do in your free time?
- What's a fun fact that people wouldn't know about you (have you traveled anywhere exotic? Made it your goal to eat at all "Diners, Driver-Ins and Dives" featured on Food Network?)?

Some profile examples

Profiles can be long or short, can include photos or graphs, pie charts, you name it. Feel free to think creatively about how you'd like to present yourself and your work. These are a few examples for inspiration:

Matt Gruntorad: http://snr.unl.edu/aboutus/who/people/staff-member.aspx?pid=1412

Mariah Lundgren: https://snr.unl.edu/aboutus/who/people/staff-member.aspx?pid=2573

Sara Winn: http://snr.unl.edu/aboutus/who/people/staff-member.aspx?pid=785

Aaron Young: http://snr.unl.edu/aboutus/who/people/staff-member.aspx?pid=791